

# TEST TAKING

## Preparation:

- Do all the required readings as assigned. (Do not wait until the last minute.)
- Highlight important information in text
- Make study cards of important information
- Take time after each lecture to review notes and fill-in gaps
- Ask questions about exam (What types of questions? What information is important? Etc.)
- Get copies of past exams if possible
- Know easy test vocabulary (compare, evaluate, define ...)
- Build a positive "I can do it" attitude

## ACTUALLY STUDY FOR THE TEST:

### DO NOT CRAM

An ongoing preparation and review makes for better learning and memory

### REVIEW EACH CHAPTER

Make a question out of each heading  
"Recite" the answer in your words  
Review study cards using the same routine  
Review questions at back of chapter

### REVIEW CLASS NOTES

Again make up questions and recite answers  
Review study cards

## DURING THE TEST

- Relax! (Do breathing exercises)
- Know the following PUBCAR strategy -----
  - Preview
  - Understand directions
  - Budget time
  - Clue words
  - Answer easy questions first
  - Review



## AFTER THE TEST

- ALWAYS study returned tests to see what you did wrong and make corrections.
- What test strategy errors did you make? (Record answer)
- What information was incorrect? (Record answer)
- File and keep corrected test

Use this knowledge to improve performance on the next test!