AS373.315-316
3rd Year Chinese

SYLLABUS

COURSE DESCRIPTION

AS373.315-316 (3rd Year Chinese) is designed for those who have completed two years of Chinese courses or the equivalent in language proficiency. The course will help learners to further develop their overall language proficiency in listening, speaking, reading and writing, thorough lectures and practice on Mondays, Wednesdays and Fridays.

The goal of the course is to help you further understand the social and cultural contexts of Chinese language. After the course, you will be able to interact with people from target culture at ease and to fulfill more complicated tasks in real-life situations.

The specific objectives of the course are:

- **听(Listening):** understand daily conversations, informal speech and some formal speeches under controlled contexts.
- **说(Speaking):** be more fluent in speaking with wider range of vocabularies; be able to present your opinions, make instructions, explain a topic with more sophisticated language.
- **读(Reading):** acquire reading skills such as skimming, scanning, summarizing and searching for clues to understand essays or articles with different styles. You will be more efficient in reading by transferring your reading strategies from your native language to Chinese and by recognizing formal written Chinese.
- **写(Writing):** be able to handle narration, description, comparison explanation and argument in writing. You will be able to use some writing techniques to write well-structured and coherent essay.

In a language course like this, it is imperative that you attend every class, since new material is presented every day. Much of the learning, though, must be done outside of class. This means, among other things, that you should read each lesson and listen to the recordings for each lesson BEFORE that lesson is discussed in class. That is the only way you can gain maximum benefit from each class and be assured of not falling behind. We would like to remind you that acquiring a language is **NOT something that can be achieved through overnight cramming; rather, it can only be accomplished through the accumulation of daily effort.**

Therefore make sure that you prepare well before each class; take an active role in class activities, such as grammar drills, role playing, conversations and group projects; find a study partner to practice after class and submit assignments on time.
INFORMATION
AS373.315 FALL 2017

INSTRUCTORS
Aiguo Chen: (陈老师)
Lecturer
Krieger Hall room 516
achen48@jhu.edu
TEL: 410-516-4941

OFFICE HOURS
Aiguo Chen: TTH 2:00 – 3:00 (and by appointment)

CLASS HOURS AND ROOMS
AS373.315 (01) MWF 12:00 – 12:50 TBA
AS373.315 (02) MWF 3:00 – 3:50 TBA

REQUIRED TEXT BOOK

You may use the product key in your textbook to download the audio of textbook from:
www.cheng-tsui.com/downloads

GRADING CRITERIA
Grade is calculated by point and converted into a letter grade by semester’s end. It consists of the following components:

Performance (average): 10% 98 - 100 = A+  87-89= B+  77-79= C+  67 - 69 = D+
Quizzes (average): 25% 94 - 97 = A  83-86= B  73-76= C  64 - 66 = D
Tests (average) 25% 90 - 93 = A-  80-82= B-  70-72= C-  60 - 63 = D-
Exams (Average) 25%
Assignments: 15%

Performance (70 points):
You are expected to attend every class and participate actively. Unexcused absences will have a negative impact on the class participation section of your grade. An excused absence will be granted only if the instructor is contacted ahead of time and an adequate explanation and documentation to miss class is provided. You may be required to do additional work to make up for your absence.

Quizzes (140 points):
For each lesson, two quizzes will be given on Day 2 and Day 3. The first quiz covers the first half of the vocabulary and the second quiz covers the second half plus new grammar points covered in the previous class. You are expected to remember how to write the characters and understand the meanings and usage of the assigned vocabulary before class. No make-up dictation will be given, whatever the reason is. You may drop 2 lowest scores in the dictation at the end of semester.
Tests (200 points):
There will be a test given for every 2 lessons. It is composed of listening comprehension, grammar, reading and writing sections.

Exams (200 points):
There will be two exams, each consists of an oral (30%) and a written part (70%). The oral part covers all the topics previously covered since the last oral exam while the written part covers the last two lessons only.

Assignments (130 points):
- **Textbook Exercises** (70 points.)
  Instructions about selected exercises from the textbook will be given in class and posted on Blackboard. Please follow the instruction and submit your assignment in class on the due date. Please staple your assignment, if it is more than one page. Write down your name and the date. An assignment without name will not be graded. No later submission.

- **Compositions** (20 points.):
  You are expected to write two compositions on given topics, which will be graded on content, vocabulary & grammar and structure. Details will be given in class

- **Presentations** (20 points.):
  There will be one presentation for every two lessons. Prepare four presentations and deliver them in class. Try to use new sentence patterns & vocabulary introduced in the lesson. Your presentation will be graded based on preparation and delivery. Details will be given in class.

- **Group Project** (10 points) Details will be given in class.

- **Supplementary Materials** (10 points.):
  There will be video clip(s) with comprehension exercises for you to complete. Details will be given in class.

**POLICY (strictly observed)**
1. Our Center strictly observes the procedures regarding violations of academic integrity published on the JHU website. The following is an excerpt from the JHU website:
   [http://www.graduateboard.jhu.edu/integrity.htm](http://www.graduateboard.jhu.edu/integrity.htm)

   **Academic Integrity:** In all aspects of their work, students assume an obligation to conduct themselves in a manner appropriate to the Johns Hopkins University’s mission as an institution of higher education. A student must refrain from acts that he or she knows, or under the circumstances has reason to know, may impair the academic integrity of the University. Violations of academic integrity include, but are not limited to: cheating, plagiarism; submitting as one’s own the same or substantially similar work of another; knowingly furnishing false information to any agent of the University for inclusion in the academic records; dishonesty in discharging teaching assistant duties; falsification; forgery.

   **Student Conduct:** The University expects all students to respect the rights of others, and to refrain from behavior that impairs the University’s mission of teaching, research/scholarship, and outreach to the local, national, and international community. Violations of appropriate student conduct may include, but are not limited to: harassment behavior (physical or verbal); intimidation or verbal abuse; actions that are a danger to one’s own personal safety or that may harm others, and actions that destroy, impair, or wrongfully appropriate property.
Students are expected to know and abide by University policies governing student conduct and academic integrity. Those who impair the University's mission are subject to expulsion. Refer to your divisional academic policies and procedures for specific information.

2. This course is not designed for students who identify Chinese as their first language. The Center for Language Education reserves the right to place students in the language course appropriate to their level of language skill. Those who are in this course without prior experience in taking a language course at JHU must have received permission from the course instructor based on the given placement test or equivalent. Students who enroll in any language course and are subsequently discovered to have prior background and/or have higher language competency than is appropriate for enrollment in that course may be removed at any time at the discretion of the Center.

3. No incomplete grade is given.

4. If another course is overlapping with AS373.315-316, you must choose one course over the other. Simultaneous registration is strictly prohibited.

5. Make up quizzes and exams will not be given. If there are extenuating circumstances, you need to contact the instructor PRIOR to class and arrange to make up the quiz/exam in the soonest time. Requests to the instructor after class will not receive any consideration. (Contact the instructor directly via e-mail, phone, etc., regarding a possible delay of your arrival. Do not leave a message with the administrator in the Center for Language Education.)

6. Anyone leaving class immediately after taking a quiz will receive a score of zero on that quiz unless s/he has presented a justifiable reason prior to that class. Lecture classes on Tuesdays and Thursdays start exactly at the hour with a quiz. If you are late by more than ten minutes, you cannot take the quiz for that day, unless a legitimate reason is presented PRIOR to class.

7. Written assignments must be submitted upon your arrival to the classroom. Late submission after 3:00 p.m. of the due date is not accepted regardless of reasons.

8. In order to move on to the next term, you are required to receive at least a grade of C+. If you receive a grade of C or below and wish to continue to the next term/level, you need to study during the break and take a placement test a day before the new term starts. If you receive a grade higher than C+, then you can take the subsequent course.

9. Attendance is one of the MOST IMPORTANT aspects of the course and not only contributes to your knowledge of the language but also is essential to your development of SKILLS. In order for you to form good attendance habits, we employ the following policy:

Any student missing more than 2 days (unexcused absences) will receive a one-point reduction from their final score for each unexcused absence (beyond 2). For example, if you miss 5 days in a term, although the first two are exempted, 1 point is lost for each of the third day, fourth day, and fifth day, giving a total of 3 points subtracted from the final score you receive in the course. In addition, if you miss part of class time, you are considered as tardy. Two tardies will be counted as 1 absence. If your class absence becomes more than 13 absences, you must withdraw from the course. If your absence is due to unavoidable circumstances, let your instructor know immediately before class starts and wait for his/her instructions.

http://education.jhu.edu/catalog/admission_registration_finance/registration/auditing.html

10. The Center for Language Education does not allow any student to sit in class without registration. Students have to register as an auditor and those who register as auditors pay full course tuition. Regular attendance is expected, and the course is recorded on the student’s transcript. Auditors are not required to complete quizzes, examinations, and other assigned work and do not receive academic
credit for the course. Audited courses do not count toward the credits required for financial aid eligibility. Not all courses are open to auditors. For further information, please visit:

http://education.jhu.edu/catalog/admission_registration_finance/registration/auditing.html

11. The Center for Language Education follows Hopkins regulations and policies regarding religious holidays detailed in the student handbook. Religious holidays are valid reasons to be excused from class. Students who must miss a class or examination because of a religious holiday must inform the instructor as early in the semester as possible in order to be excused from class and to make arrangements to make up any work that is missed. Students who expect to miss several classes because of religious holidays are encouraged to meet with their academic advisers to consider alternative courses prior to registration.

http://education.jhu.edu/catalog/admission_registration_finance/registration/religiousholidays.html

12. Federal law and the university policies define a “disability” as a physical or mental impairment that substantially limits or restricts the condition, manner, or duration under which an average person in the population can perform a major life activity, such as walking, seeing, hearing, speaking, breathing, learning, working, or taking care of oneself. If you identify yourself as an individual with a disability, please consult the Office of Student Disability Service (SDS) at http://web.jhu.edu/disabilities/index.html

Once you register with this office, they will send us a letter indicating the accommodation that should be provided to you. We will follow the regulations and direction specified by the office of SDS.

RECOMMENDATION AND REQUEST
1. We request that during 50 minute-class period, no food is consumed.
2. We request that you contact us at your earliest convenience if you feel that you are falling behind or that you cannot avoid missing classes. Since we meet frequently, we need to keep you informed of various events and issues.
3. We recommend that students with 18 credits besides the language not to take the language course. Language courses require regular practice every day. Therefore, it cannot be a light extra course, and you need a strong commitment to a language course.
4. We recommend that you take a language course based on a letter grade and NOT a pass/fail grade. In particular, a C+ or better is required to move to higher levels, which may not be evident in a pass/fail grade (e.g., in cases where a “pass” equates to a C, making it difficult to assess readiness for progression).

JHU WEBSITES FOR IMPORTANT INFORMATION
• Center for Language Education:  http://www.cledu.jhu.edu
• Academic Calendar:  http://www.jhu.edu/~registr/calendar.html
• Add/Drop Deadline http://www.jhu.edu/~registr/ImportantNotices/Undergrad/Fall%20adddrop%20deadlinesFall2010UG.pdf
• Important Dates to Remember:  http://www.jhu.edu/~advising/important_dates.html
• Final Exam Schedule:  http://www.jhu.edu/~registr/exam.html

4. We recommend that you listen to the audio files to improve your listening as well as speaking skills.
5. We recommend that you take a language course based on a letter grade and NOT a pass/fail grade. In particular, a C+ or better is required to move to higher levels, which may not be evident in a pass/fail
grader (e.g., in cases where a “pass” equates to a C, making it difficult to assess readiness for progression).

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  Academic Calendar: http://www.jhu.edu/~registr/calendar.html
• Add/Drop Deadlines: 
  http://www.jhu.edu/~registr/ImportantNotices/Undergrad/add-drop%20deadlinesFall%202011%20UG.pdf
• Important Dates to Remember: http://www.advising.jhu.edu/dates.php
• Final Exam Schedule: http://www.jhu.edu/~registr/exam.html

ACADEMIC CALENDAR (Fall 2017)

Saturday, August 26 - Wednesday, August 30  Orientation for all new undergraduates
Thursday, August 31  First day of classes
Monday, September 4  Labor Day – no classes
Friday, September 15  Last day to add courses
Sunday, October 15  Last day to drop courses
Thursday, October 19  Classes meet according to Monday schedule
Friday, October 20 – Sunday, October 22  Fall Break - classes suspended
Monday, November 6  Undergraduate registration for spring term
Friday, November 17  Last day for course withdrawal
  Undergraduates last day to change to S/U option
Monday, November 20 - Sunday, November 26  Thanksgiving vacation
Monday, November 27  Graduate registration for spring term
Friday, December 8  Last day of classes
Saturday, December 9 - Tuesday, December 12  Reading period
Wednesday, December 13 - Friday, December 22  Final examination period
Saturday, December 23 - Sunday, January 7  Mid-year vacation

WEEKLY SCHEDULE
(See the following page.)
<table>
<thead>
<tr>
<th>Week/Day</th>
<th>Date</th>
<th>Class Activities</th>
<th>Quizzes/Exams</th>
<th>Assignments Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>五 9/1</td>
<td>Intro</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 2</td>
<td>一 9/4</td>
<td>Labor Day</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>三 9/6</td>
<td>L1D1</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>五 9/8</td>
<td>L1D2</td>
<td>QL1A</td>
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<tr>
<td>Week 3</td>
<td>一 9/11</td>
<td>L1D3</td>
<td>QL1B</td>
<td>L1HW</td>
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<tr>
<td></td>
<td>三 9/13</td>
<td>L1D4</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>五 9/15</td>
<td>L2D1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 4</td>
<td>一 9/18</td>
<td>L2D2</td>
<td>QL2A</td>
<td>L2HW/ Presentation 1A</td>
</tr>
<tr>
<td></td>
<td>三 9/20</td>
<td>L2D3</td>
<td>QL2B</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 9/22</td>
<td>L2D4/ Presentation 1A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 5</td>
<td>一 9/25</td>
<td>Test 1(L1-2)</td>
<td></td>
<td>L2HW/ Presentation 1A</td>
</tr>
<tr>
<td></td>
<td>三 9/27</td>
<td>L3D1</td>
<td>QL3A</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 9/29</td>
<td>L3D2</td>
<td>QL3B</td>
<td>L3HW</td>
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<tr>
<td>Week 6</td>
<td>一 10/2</td>
<td>L3D3</td>
<td>QL3B</td>
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<td></td>
<td>三 10/4</td>
<td>L3D4</td>
<td></td>
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<tr>
<td></td>
<td>五 10/6</td>
<td>L4D1</td>
<td></td>
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<tr>
<td>Week 7</td>
<td>一 10/9</td>
<td>L4D2</td>
<td>QL4A</td>
<td>L4HW/Presentation 1B</td>
</tr>
<tr>
<td></td>
<td>三 10/11</td>
<td>L4D3</td>
<td>QL4B</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 10/13</td>
<td>L4D4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 8</td>
<td>一 10/16</td>
<td>Presentation 1B</td>
<td>(L1-4)</td>
<td>作文 Composition 1</td>
</tr>
<tr>
<td></td>
<td>三 10/18</td>
<td>Midterm Oral</td>
<td>(L1-4)</td>
<td></td>
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<tr>
<td></td>
<td>四 10/19</td>
<td>Mid-Term Written</td>
<td>(L3-4)</td>
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<tr>
<td></td>
<td>五 10/20</td>
<td>秋假 Fall Break</td>
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<tr>
<td>Week 9</td>
<td>一 10/23</td>
<td>L5D1</td>
<td>QL5A</td>
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<tr>
<td></td>
<td>三 10/25</td>
<td>L5D2</td>
<td>QL5B</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 10/27</td>
<td>L5D3</td>
<td></td>
<td></td>
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<tr>
<td>Week 10</td>
<td>一 10/30</td>
<td>L5D4</td>
<td></td>
<td>L5HW</td>
</tr>
<tr>
<td></td>
<td>三 11/2</td>
<td>L6D1</td>
<td>QL6A</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 11/4</td>
<td>L6D2</td>
<td>QL6B</td>
<td></td>
</tr>
<tr>
<td>Week 11</td>
<td>一 11/6</td>
<td>L6D3</td>
<td>QL6B</td>
<td>L6HW/ Presentation 2A</td>
</tr>
<tr>
<td></td>
<td>三 11/8</td>
<td>L6D4/Presentation 2A</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 11/10</td>
<td>Test 2(L5-6)</td>
<td></td>
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<tr>
<td>Week 12</td>
<td>一 11/13</td>
<td>L7D1</td>
<td>QL7A</td>
<td></td>
</tr>
<tr>
<td></td>
<td>三 11/15</td>
<td>L7D2</td>
<td>QL7B</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 11/17</td>
<td>L7D3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 13</td>
<td>11/20-26</td>
<td>Thanksgiving</td>
<td></td>
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</tr>
<tr>
<td>Week 14</td>
<td>一 11/27</td>
<td>L7 D4</td>
<td>QL8A</td>
<td>L7HW/Presentation 2B</td>
</tr>
<tr>
<td></td>
<td>三 11/29</td>
<td>Presentation 2B</td>
<td></td>
<td>作文 2</td>
</tr>
<tr>
<td></td>
<td>五 12/1</td>
<td>Review</td>
<td>Supplementary Material</td>
<td></td>
</tr>
<tr>
<td>Week 15</td>
<td>一 12/4</td>
<td>Group Project A</td>
<td>QL8A</td>
<td></td>
</tr>
<tr>
<td></td>
<td>三 12/6</td>
<td>Group Project B</td>
<td>QL8B</td>
<td></td>
</tr>
<tr>
<td></td>
<td>五 12/8</td>
<td>期末口试 Final Exam Oral</td>
<td>(L5-8)</td>
<td></td>
</tr>
<tr>
<td>Week 16</td>
<td>12/11-12</td>
<td>Reading Period</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 17</td>
<td>12/13-22</td>
<td>Examination Period</td>
<td>期末笔试</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12/23</td>
<td>Mid-year Vacation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>