**Sponsor:** As agreed on with your PHS advisor

**Fax:** 410-516-5052

**Guidelines Research Credits for Public Health Studies Majors**

**Registration Process**

Please email your PHS advisor to indicate your interest and provide the following details:

- **Brief description of the project**
- **No. of hours you will be working on the research per/week and total per/semester**
- **Name of your research mentor and location**

Your advisor will review your email and make a determination as to whether one of the PHS staff can sign off as your faculty sponsor. Please allow at least 48 hours to respond to your request. Once you have approval complete the required **Undergraduate Research gold Independent Study /Research form**, and acquire the sponsor’s signature before submitting it to the Registrar’s office. These forms are located at the Homewood Registrar’s office or Public Health Studies office. To locate the correct course number to register under for the semester please use the ISIS classes search engine: https://isis.jhu.edu/classes/.

All students enrolled in research for credit with a PHS advisor as their sponsor are expected to complete the assignments listed below.

- Weekly readings selected by faculty. This could be a selection of articles from your research faculty mentor and/or sponsor.
- A one page (max. 600 words) reflection of your research and readings due by 5:00 pm on the first Friday of every month while your research continues.
- An 8-10 page summary paper due on the last Friday of scheduled semester classes and should be submitted via Blackboard. Guidelines for the format of your summary paper are located on the Blackboard site. Please keep in mind the following when writing your paper. The paper should serve as a summary of your research over the course of the semester. The paper should also make a clear argument for how your research fits into a larger public health framework.
- At the end of the semester please request your research mentor to complete the **Summary Report: Independent Research/Internship for Credit form** and return it to your sponsor via email or by fax 410-516-5460.

Any student that would like to register for research will do so as pass/fail.

For any further information about Independent work please refer to the following PHS website page http://krieger.jhu.edu/publichealth/academics/independent-academic-work-guide/.