REQUIREMENTS AND EXPECTATIONS OF THE WOODROW WILSON UNDERGRADUATE RESEARCH FELLOWSHIP PROGRAM

To stay in the Program and be a successful participant, you must:

1. Have a Mentor and be engaged in a research project by April 15th of your sophomore year. If you enter the summer after sophomore year without a Mentor, you risk losing your Fellowship.

2. Maintain a 3.0 Cumulative GPA, and maintain the minimum amount of credits each semester. If your GPA falls below a 3.0, or you do not maintain the minimum amount of credits, you forfeit access to your funds. If this happens for three semesters in a row, you will be removed from the WWP, with the right to appeal.

3. Maintain your major in an Arts & Sciences department (even if your research is not); If you are a double major, your primary major must be in the School of Arts & Sciences.

4. Attend all meetings posted on attached calendar. You must notify the office by email in advance if you cannot make a meeting and explain your conflict.

5. Prepare a 2-3 page essay at the start of each fall semester discussing your research activities to date (this does not pertain to New Fellows their first year in the WWP).

6. All Fellows must meet individually at least once a semester with the Administrator. Also, all Fellows must meet with the Administrator to get budget approval before any expenses are incurred. Such “budget meetings” can be combined with the required once a semester meeting.

7. When you have completed a research project (whether you do one or twenty), you must turn in a Final Product on your research, including at least a written synopsis and a bibliography, to the Administrator. See the Administrator for further clarification.

8. Publicly present your research at the Senior Poster Session spring semester of your senior year.

9. Attend every Poster Session.

10. If for any reason you have to leave the University (take a leave of absence or transfer, for instance), you must meet with the Administrator to discuss your situation.

*The Director and the Administrator of the Program reserve the right to remove a Fellow from the WWP if they judge that the Fellow has not been making satisfactory progress.*