



Krieger School of Arts and Sciences
Whiting School of Engineering

Application for Graduate Student Return from Leave of Absence

Section 1: To be completed by the Graduate Student

This form must be accompanied by a letter (from one of the sources below) that explains what progress has taken place in the student's absence that would enable him/her to be successful upon return. Any additional letters of support (e.g. from an advisor, department chair, etc.) are welcome.

Medical Condition: a letter from a physician (including the Student Health and Wellness Center), or the Counseling Center

Military Service: a letter or verification from the Armed Forces

Personal or Family Hardship: a personal letter

Hopkins ID #: _____ Primary Department: _____

Name: _____
(Please Print) Last First Middle

Phone number: _____ JHU E-mail address¹: _____

1. I am seeking the following degree: Master's Doctoral
2. I am an international student: Yes² No
3. Reason for my leave of absence (check one): Medical Condition Personal or Family Hardship Military Service
4. I request permission to resume my studies as a **resident/nonresident*** (circle one) student in the **Fall/Spring 20_____ semester.**

Graduate Student's Signature _____ Date: _____

- I have included the mandatory documentation supporting my request to return from Leave of Absence Status
- If I am requesting a return from LOA into a Nonresident Status, I understand that I must complete an additional application for NR status at the same time (note that the approval letter will be combined).

Section 2: To be completed by the Graduate Student's Department and OIS (if applicable)

Recommended By _____ Date _____
Department Chair

Recommended By _____ Date _____
Office of International Services (if applicable)²

After the completion of Sections 1 and 2, the Department Academic Staff must upload to the appropriate Office of Academic Affairs via a JHBox Upload

Section 3: to be completed by the Office of Academic Affairs (KSAS or WSE)

Approved By _____ Date _____
WSE Vice Dean for Education/ Vice Dean for Graduate Education, and Centers and Programs

¹Nonresident Status approval will be sent via email. ²OIS signature required for international students.